

ILLINOIS VALLEY PUBLIC TELECOMMUNICATIONS CORPORATION

Executive Committee/Finance & Budget Committee Joint Meeting

May 31, 2012

Minutes

Present: Andrew Rand - Chair of the Executive Committee, Marianne Moll – Chair of the F&B Committee, Wayne Baum, Jon Burklund, Steve Backlund, Cynthia Fischer, Jerry Kolb, Nancy Levenick, Joe Strupek (webex), Chet Tomczyk. Staff – Karen Button

Absent: Sal Garza, Michel McCord, Joe O’Neill, Tom Spurgeon

Chairman Rand called the meeting to order at 11:04 a.m. Mr. Tomczyk read a brief email from Michel McCord regarding the state of his health. The Joint Committees expressed their best wishes for a positive result of his treatment.

Ms. Moll presented the April financials noting that the Membership numbers were much improved and expenses were well under control. Production Services revenue continues to perform below budget expectations. We are essentially spending a dollar for every dollar we raise, a year-to-date improvement from previous months.

Mr. Tomczyk reported on progress in meeting goals contained in the Strategic Plan adopted in March 2012. While positive progress was reported in areas such as grant writing and receipts, Mr. Rand expressed his concern that we have not yet begun research activities to determine our base audience.

Next, Ms. Button presented a FY 2013 draft budget that she and Mr. Tomczyk have developed. The budget reflects a relatively static position regarding income and revenue, and includes the expenditure of a \$314,000 grant for the acquisition and installation of two generators - one at the State Street production facility, and the other at the transmitter facility. The draft also called for a modest pool that would allow management to award bonuses and make salary modifications. Following significant discussion including the appropriate placement of the WARN grant in the capital budget, a motion to recommend the budget draft for consideration by the entire Board was made by Mr. Baum and seconded by Mr. Burklund. The motion passed unanimously.

A report from the Nominations Committee noted that Mr. Rand will step down as Chairman at the conclusion of the annual meeting on June 19. Mr. Strupek agreed to assume the Chairmanship a year earlier than planned. The slate of officers to be presented for consideration at the annual meeting will be: Chairman-Joe Strupek; Vice Chairman – Jon Burklund; President – Chet Tomczyk; Secretary – Cynthia Fischer; Treasurer – Jerry Kolb; Immediate Past Chair – Andrew Rand; At Large – Wayne Baum, Nancy Levenick, and Joe O’Neill.

In other reports, Mr. Tomczyk noted that the Peoria Symphony should begin construction of their space in our building in late summer.

Contracts have been awarded for the acquisition of generators through the WARN grant to Altorfer Inc. in Bartonville, installation to Oberlander Electric, engineering to Midwest Engineering. Work is expected to be completed by October 1, 2012.

Discussions are underway with Bradley University over carriage and production of their 2012/13 basketball season.

We await information on the Sweetnam bequest, but in the meantime, we will be interviewing three firms to manage the anticipated assets: Advocate in Chicago, Cypress and Greystone, both in Peoria. Interviews will be complete by the end of June.

Two special event fundraisers are planned for this winter: a Downton Abbey event, and Virtual Golf.

Mr. Tomczyk updated the Joint Committee on the FCC's interest in repacking the spectrum. This could mean a channel switch and perhaps a new transmitter, waveguide and antenna. It is too early to know facts or to get upset, he said, but stay tuned. Things could happen quickly over the next two years.

Before concluding the meeting, Mr. Rand noted that he felt the corporate by-laws were in need of revision. Dr. Fischer noted that a local attorney, John Sahn, has been providing such a review service for local non-profits on a pro bono basis. She volunteered to contact Mr. Sahn to determine his interest in assisting us.

The meeting ended at 12:30 PM.

Respectfully submitted,

Chet Tomczyk

6/1/12